



M. Scott Properties, Inc.

RENTAL APPLICATION

APPLICATION POLICIES

- 1) All Applicants must sign the application. Initial /
- 2) **Application Fee: \$25.00 per unmarried person over 18; \$40.00 per married couple;** to be submitted in the form of **exact cash, money order or cashier's check only.** This fee is required in order to process your application. This fee is **NON-REFUNDABLE.** Initial /
- 3) Applicant(s) must provide current and accurate information, to the best of their knowledge. Initial /
- 4) Approval of application is based on income, credit history, employment history, personal and rental references, and rental history. Initial /
- 5) Upon approval, Applicant(s) must pay the required Security Deposit amount to M. Scott Properties, Inc. in order to secure Applicant(s) rental of the property. Property may be secured for up to (2) weeks from posted available date. Applicant(s) has (72) hours from payment of the Security Deposit to cancel this application. Should applicant fail to enter into a rental/lease agreement, applicant forfeits the full deposit or a pro-ration thereof as compensation to the landlord for taking the property off the market. Initial /
- 6) Standard Security Deposit is equal to (1) month's rent. Additional security deposit will be required if pet(s) is/are approved. The Security Deposit may also vary depending upon credit and/or other factors. Initial /
- 7) The Application Fee, Security Deposit and First Month's Rent shall be paid in secured funds: Cashier's Check or Money Order. Personal checks will not be accepted until you have moved into the property. Initial /
- 8) **Applicant(s) to provide a copy of their current photo ID and last (2) recent paycheck stubs** with completed application. If Applicant(s) does not have paycheck stubs M. Scott Properties, Inc. may require another form of income verification. Initial /

APPLICATION

DATE: _____ ADDRESS APPLYING FOR: _____

MOVE IN DATE: _____

APPLICANT: _____

CO-APPLICANT: _____

SSN: _____

SSN: _____

Birth date: _____

Birth date: _____

Driver's Lic.#: _____

Driver's Lic. #: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Cell Phone: _____

Cell Phone: _____

Email: _____

Email: _____

Mailing Address: _____

Mailing Address: _____

City/State/Zip: _____

City/State/Zip: _____



M. Scott Properties, Inc.

RENTAL APPLICATION

EMPLOYMENT INFORMATION

APPLICANT

Employer: _____

Position: _____

Hire Date: _____

Ph. # to Verify Employment: _____

Monthly Gross Salary: _____

Additional Monthly Income: _____

Source of Income: _____

CO-APPLICANT

Employer: _____

Position: _____

Hire Date: _____

Ph. # to Verify Employment: _____

Monthly Gross Salary: _____

Additional Monthly Income: _____

Source of Income: _____

RENTAL HISTORY

APPLICANT

Have you ever been evicted? YES NO

If YES, when and address evicted from:

CO-APPLICANT

Have you ever been evicted? YES NO

If YES, when and address evicted from:

Current Address: _____

City/State/Zip: _____

Landlord: _____

Landlord Phone: _____

Monthly Rent: _____

Date Moved In: _____

Current Address: _____

City/State/Zip: _____

Landlord: _____

Landlord Phone: _____

Monthly Rent: _____

Date Moved In: _____



M. Scott Properties, Inc.

RENTAL APPLICATION

RENTAL HISTORY (continued)

APPLICANT

Previous Address: _____

City/State/Zip: _____

Landlord: _____

Landlord Phone: _____

Monthly Rent: _____

Date Moved In: _____

Date Moved Out: _____

CO-APPLICANT

Previous Address: _____

City/State/Zip: _____

Landlord: _____

Landlord Phone: _____

Monthly Rent: _____

Date Moved In: _____

Date Moved Out: _____

FINANCIAL INFORMATION

APPLICANTHave you ever filed bankruptcy? YES NO

If YES, date filed: _____

CO-APPLICANTHave you ever filed bankruptcy? YES NO

If YES, date filed: _____

EMERGENCY CONTACT INFORMATION

APPLICANT

Name: _____

Home Phone: _____

Alt. Phone: _____

CO-APPLICANT

Name: _____

Home Phone: _____

Alt. Phone: _____

Renters Insurance Information:**NAME OF COMPANY:** _____**AGENT & PHONE NUMBER:** _____



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ADDITIONAL INFORMATION

ADDITIONAL OCCUPANTS - Please list any additional occupants under the age of 18. NOTE: All occupants over the age of 18 must complete an application.

Name: _____ Age: _____ Relationship: _____

Name: _____ Age: _____ Relationship: _____

Name: _____ Age: _____ Relationship: _____

Name: _____ Age: _____ Relationship: _____

VEHICLE INFORMATION - Please list information regarding vehicles that will be parked at the property applying for.

Make/Model: _____ Color: _____ License: _____

Make/Model: _____ Color: _____ License: _____

Make/Model: _____ Color: _____ License: _____

PETS – Please list all pets including ESA certified and service animals that you would like to reside with you at the property applying for. NOTE: Pets are subject to Owner approval and will require an additional Security Deposit.

Type of Pet _____	Gender _____	Breed _____	Emotional Support Animal? Yes / No Service Animal? Yes / No
Type of Pet _____	Gender _____	Breed _____	Emotional Support Animal? Yes / No Service Animal? Yes / No
Type of Pet _____	Gender _____	Breed _____	Emotional Support Animal? Yes / No Service Animal? Yes / No
Type of Pet _____	Gender _____	Breed _____	Emotional Support Animal? Yes / No Service Animal? Yes / No

If Emotional Support Animal, please see our office staff to complete an additional form.

If Service Animal; 1) Is the Service Animal required because of a disability? _____

2) What work or task has the animal been trained to perform? _____

SIGNATURE

By signing below Applicant(s) certifies that all information provided herein is true and accurate to the best of Applicant(s) knowledge:

Applicant Signature

Co-Applicant Signature



M. Scott Properties, Inc.

RENTAL APPLICATION

DATE: _____

Authorization by Applicant:

I/We, hereby authorize, by signing below, Marleane Scott and/or her Agents at M. Scott Properties, Inc. to investigate and verify all information provided herein to establish my credit worthiness and background.

Applicant Signature

Co-Applicant Signature

Applicant Printed Name

Co-Applicant Printed Name

OFFICE USE ONLY

Agency Name: _____

Rental History for Property Address: _____

Amount of Monthly Rent: \$ _____ Move In _____ Move Out _____

Rent paid on time? YES NO If No, # of Late Payments: _____

Any returned checks? YES NO If Yes, # returned: _____

Eviction Proceedings Started? YES NO Eviction completed? YES NO

Full Security Deposit returned? YES NO Did Tenant have pets? YES NO

Did Tenant abide by Rules and Regulations? YES NO 30-day notice given? YES NO

Would you rent to this Tenant again? YES NO Other Comments:: _____

PLEASE RETURN VIA FAX TO 775.782.1164

M. SCOTT PROPERTIES, INC.